



# Guildford Junior Ice Hockey Club

## Child Protection Policy

Guildford Junior Ice Hockey Club fully recognises its responsibilities for Child Protection. Our Policy applies to all staff and volunteers working in the club and follows the recommendations made by the EIHA, safeguarding and protecting children and young people from harm policy.

The ethos of the club is to promote a positive, supportive and secure environment to give all players a sense of being valued.

We will establish a safe environment in which children can learn and develop, where they feel secure and are listened to.

We will ensure that children know that there are adults in the club whom they can approach if they are worried about anything.

We will follow procedures for identifying and reporting suspected procedures of abuse.

We will follow procedures where an allegation is made against a volunteer member of the club.

We will keep written records of concerns about children, even when there is no need to refer to the matter immediately.

We will ensure that all records are kept in a secure place, and retained for at least 25 years.

We will ensure that safe recruitment practices are always followed and that DBS checks are carried out on volunteers who work in the club and re-done every three years as required by the EIHA

We will ensure that we have a designated person for child protection who has received appropriate training and support for this role.

We will ensure that every volunteer understands their responsibilities in being alert to signs of abuse and their responsibility in referring their concerns to the designated person responsible for child protection.

### **Social Media**

We will follow the recommended procedures and guidelines laid down by the English Ice Hockey Association on *Protection of Children and Young Persons from Abuse* and on *Using Images of people: Photographs, Videos and Webcams*, except where specified otherwise in the club's documentation of procedures.



# Guildford Junior Ice Hockey Club

## CHILD PROTECTION PROCEDURES

The club have a named person with a clearly defined role and responsibilities in relation to child protection.

If a player discloses that abuse has taken place, the coach, manager or volunteer that has been informed of this should:

- Listen
- Stay calm and make no judgement about what you have heard.
- Take the child seriously
- Ask clarifications questions only if necessary (avoid asking them to repeat the information too often or leading questions) - it is not your duty to investigate.
- Inform the child that they will need to tell the Head Coach/ designated person for child protection to help keep them safe.

A record of what the child has disclosed should be taken as soon as possible, using the child's own words. The written account should be signed and dated by the person who the disclosure was made to and if appropriate the child. This should be then be given to the DSL who will carry out any appropriate actions, if needed.

Referral may be made to relevant agencies or advice asked from the Regional Safeguarding Lead of the English Ice Hockey Association.

Club DSL: Natalie Davies.

Contact on club web site: <https://www.gjihc.com/safeguarding>